

SBDM Minutes
September 21, 2017

Roll Call: SBDM Meeting was called to order by Chairman Birkenfeld at 3:37 PM in the library. Members present were Melody Wiley, Cindy Huseman, Macee Huseman, Lindsey Brockman, Sheryl Damron, Dana Stanfield, Nikki Wethington, Carolyn Wilhelm, Jocelyn Pohlmeier, Latrice Dyer, Pill Heiman, Jeanie Birkenfeld and Glen Waldo.

Minutes from May 9, 2017; May 24, 2017; July 11, 2017 & August 15, 2017: Minutes from the past four meetings were included in the packet for members to review.

SBDM Membership and Roles/Responsibilities & Policy Review: Chairman Birkenfeld introduced new members to the committee and reviewed the training worksheet in conjunction with policy BQ and BQA. Waldo noted that staff members must be willing to serve and an election was conducted. The focus of improving the performance of ALL students to attain the state's educational goals while involving as many stakeholders as possible was stressed during the training. SBDM is designed to advise the administration and school board on many areas of the school district operations. One of the primary functions is the evaluation and update/development of the District Improvement Plan that was conducted with all staff on August 15. The upcoming hearing to discuss the district's performance report on State Assessment will be discussed later in the meeting. SBDM is also involved in decisions in the areas of planning, budgeting, curriculum, staffing patterns, appraisal, student code of conduct, waivers, staff development and school organization. Time/discussion was devoted to look at some aspects of policy to differentiate (LEGAL) and (LOCAL).

SBDM Chairman & Secretary: Motion to continue with existing officers (Birkenfeld as chairperson and Waldo as secretary) made by Jocelyn Pohlmeier and seconded by Macee Huseman. Motion carried unanimously.

Staff Development Survey Information: While not added to the final printed packet to save paper, Waldo noted two important items that SBDM should keep in mind while developing a staff development plan and calendar. Staff needed the additional work days at the beginning of the school year and starting school mid-week (Wednesday) was very valuable to staff and students. It was noted that many staff believe a start on Thursday would be even better for students and staff.

1st Reading of 2017-18 District Improvement Plan: While there are some items that need additional updates (Components of Title I; State Compensatory Education Criteria) time was devoted looking at the six goals included in the plan.

Goal 1: Academic and Physical Fitness Standards—Mrs. Birkenfeld summarized the updated goals for the group.

Goal 2: Highly Qualified Teachers and Staff—Waldo summarized the three strategies listed under this goal. It was noted that the name might need to change as "Highly Qualified" went away with NCLB and not part of ESSA.

Goal 3: Safe and Drug Free Learning Environment—Mrs. Huseman chaired this group and summarized the updated goals. Since the initial meeting in August 15, Nazareth ISD has added StopIt (an application that students may use to anonymously report bullying or other issues) and Ms. Wethington shared information about it with the group. Billy Dawson is not part of the plan for upcoming school year and will not be listed as an activity. 2nd phase of Rachel's Challenge is upcoming on October 19.

Goal 4: Transitions, Career & Technological Future—Mrs. Stanfield summarized the updated goals including a report on the 1:1 computers in grade 5-12 (Chromebooks & laptops) and the need for laptops for many of her classes.

Goal 5: Partners with Parents and Community Members—Ms. Wethington was chair of this group and did summarize the listed activities.

Goal 6: Supporting Unique Needs of Students—Mrs. Huseman noted very few changes and it was noted that Objective 2 regarding migrant students will remain as an identified student is attending Nazareth School.

Waldo noted that the review/reading at the next meeting will be much more abbreviated unless there are questions or discussion from the committee.

TEA Correspondence/2018-19 Calendar: Two letters from TEA noting the upcoming changes effective in the 2018-19 school year were presented for committee reference. HB 2442 repeals the seven-hour (420 minutes) school day requirement allowing school districts to adopt a shortened school day. While the district will need to offer four hours of instructional minutes for full-day funding, the requirement to submit a TEA waivers for 6 early release days is no longer needed. The district has flexibility to use early release, late start, all day, or a combination for staff development. As noted, when SBDM begins working on staff development in conjunction with the school calendar in early spring, this information will be studied further. To incorporate the values communicated by staff in the SD Survey and by SBDM in development of current calendar, Waldo presented a working draft calendar of 2018-19 that has early releases at the end of each six weeks grading period and starts school on Wednesday.

SBDM/BOE Meeting to Conduct Public Hearing: The district's accountability report is typically released in mid-November. The joint meeting/public hearing with SBDM and BOE has been held at the regular board meeting in early January. Several possible dates were presented to the committee along with noted conflicts. After much discussion, it was recommended that the date be set for Thursday, December 21, 2017.

- 6:30 Appreciation Banquet for National Honor Society Students/Parents, SBDM Members/Spouses, & BOE Members/Spouses
- 7:15 National Honor Society Induction Ceremony
- 8:00 Joint Meeting/Public Hearing of SBDM & BOE to Discuss District Results (TAPR)

Next SBDM Meeting Date: The next meeting is scheduled for October 10, 2017. Upcoming topics include:

District Improvement Plan (Reading 2)
Wellness Policy & Plan (SHAC)

Motion to adjourn made by Dana Stanfield and seconded by Carolyn Wilhelm. Motion carried unanimously.

Meeting Adjourned at 4:21 PM

Future agenda items or concerns may be forwarded to Chairman Birkenfeld.

Submitted by: Glen Waldo--09/22/2017